



2017 HOMER COMMUNITY FESTIVAL

Food Vendor Contract

BUSINESS NAME: _____

OWNER/MANAGER: _____

ADDRESS: _____

City _____, State _____, Zip _____

PHONE (Cell): _____

E-MAIL ADDRESS: _____

CONTACT PERSON: _____

MENU ITEM (S):

PRICE:

Attach additional sheets if necessary. Prices must be listed. Food not listed in the contract may not be sold.

Soda and water may not be sold for more than \$1.00.

Please Contact Ann Holtz with specific questions on menu options to avoid duplication.

Specific Electrical Needs: * *Required Information*

Volts/Amps:

Check In/Set Up: Festival Grounds are accessible to Vendors beginning on Thursday, June 22 at 9a.m. Vendors may drop off equipment on Wednesday, June 21, 2017 during the evening, HOWEVER there is NO SECURITY on June 21, 2017. Vendors leaving equipment at the festival grounds on June 21, 2017 do so at their own risk. The Homer Community Festival, the Village of Homer Glen and Homer Township **will not be responsible** for lost or stolen items and/or equipment. Check in with Ann Holtz to receive your Booth Assignment. Assignments are determined at the sole discretion of the Fest Committee, based on logistics and electrical needs. Vendors must be prepared for Health Department Inspections by 1 p.m. pm June 22, 2017. Carnival opens at 3 p.m.; Beer tent begins serving alcohol at 5 p.m. on Thursday and Friday, and at Noon on Saturday and Sunday.

Hours: Thursday, June 22 from 5:00 p.m. to 11:00 p.m.
Friday, June 23 from 5:00 p.m. to midnight
Saturday, June 24 from noon to midnight
Sunday, June 25 from noon to 8 p.m. *(5-8 optional – pretty slow at this time)*
(In the event of rain, you may use your discretion on whether to operate.)

Parking: Parking is available for vendors on site, at the rear of the festival grounds. Number of parking passes requested: _____ *(no more than 5)*

Signage: Booth size is 15'x15'. Booths have a counter on the West and East side. Food is served from both sides. Signage should be appropriately sized and be secured to the tent via zip ties, etc. No free standing displays are allowed outside of the booth. Please list all menu pricing of products on your signage, including beverages.

Prohibited Items and Activities: Animals, smoking and alcoholic beverages are not allowed at the vendor site. There is a permitted smoking area on the West side of the Entertainment tent.

ICE Deposit: \$150. Ice requisitions will be tracked via duplicate (carbon) receipts. Ice is \$4.00 per bag. Following the fest conclusion, any funds left over from the deposit will be refunded to you. If your ice usage exceeds \$150, the funds will be deducted from the \$100 cleaning deposit submitted with your Reservation. _____ *Initials*

Refundable Deposit: \$100. In addition to the above conditions regarding ice requisitions, Vendor agrees to leave the booth in “broom swept” condition. No personal items or trash of any kind will be left behind. There are dumpsters and garbage cans provided throughout the festival grounds. Vendor booth must be inspected by Ann Holtz prior to leaving the festival grounds to ensure a refund of the deposit. Vendors may not depart prior to 5 p.m. Failure to comply may result in forfeiture of deposit and/or refusal of participation at next year’s festival. _____ *Initials*

Safety & Security: Security will be provided by the Will County Sheriff from June 22-25, 2017. The Village of Homer Glen and Homer Township will not be responsible for any equipment or

possessions left on the Festival site and will not be responsible for lost, stolen or damaged items/equipment, nor accidents or injuries at any time.

Release and Indemnification I understand and agree that the Village of Homer Glen, Homer Township, Homer Township Highway Department and the Homer Community Festival Committee will not be responsible for any loss, property damage, death, bodily injury, consequential damage, incidental damage caused by fire, inclement weather, acts of God, or any other hazard or cause. For good and valuable consideration I also do hereby, for myself, my heirs, successors and assigns agree to release, waive, indemnify, defend and hold harmless the Village of Homer Glen, Homer Township, Homer Township Highway Department and the Homer Community Festival Committee and their respective directors, officers, duly elected and authorized officials, employees and agents and each and all of them, from and against any and all liability, including but not limited to liability for expenses incurred for reasonable attorney’s fees and costs which they may incur, claims against any of them for damages, for death, bodily injury, property damage, suits and causes of action of any kind or nature whatsoever which occur, arise out of, result from are caused by or incurred during the Homer Community Festival.

I agree to provide a Certificate of Insurance including the Endorsement Page, naming Homer Township, Homer Township Road District, and the Village of Homer Glen as Additional Insured. General Liability limites of no less than \$1,000,000 per occurrence/\$2,000,000 annual aggregate. Coverage dates on the insurance certificate are June 22-25, 2017. The Festival Location should be listed on the Certificate of Insurance 14240 – 14500 W. 151st Street, Homer Glen, IL.

Vendor Fees: \$450.00 Non-Grilling \$550.00 Grilling Area Included

Includes a 15'x15' tent with front and back counters, one 8' table, two folding chairs and electricity.
No booth sharing is allowed; only one Vendor per booth.

- \$450.00 Non-Grilling Booth \$_____
- \$550.00 Grilling Booth \$_____
- \$150.00 Ice Deposit \$ 150.00
- \$65.00 WCHD Fee \$ 65.00

TOTAL ENCLOSED: \$_____

Return completed Food Vendor Contract, Insurance Certificate, Will County Health Dept. Application and a check payable to: Village of Homer Glen, 14240 W. 151st Street, Homer Glen, IL 60491

CONTRACT DEADLINE WITH ALL FEES PAID IN FULL:
MARCH 31, 2017

(Must be signed by all the parties. Food Vendors will receive a signed copy at the Food Vendors Meeting that will be held at the end of May, 2017)

BUSINESS NAME: _____

SIGNED: _____

DATE: _____

VILLAGE OF HOMER GLEN

SIGNED: _____
Mayor George Yukich

DATE: _____

HOMER TOWNSHIP:

SIGNED: _____
Pam Meyers, Supervisor

DATE: _____

HOMER TOWNSHIP ROAD DISTRICT:

SIGNED: _____
Mike DeVivo, Highway Commissioner

DATE: _____